

**CHEMUNG COUNTY INDUSTRIAL
DEVELOPMENT AGENCY
400 EAST CHURCH STREET
ELMIRA, NEW YORK 14901
607-733-6513**

NOTICE OF GOVERNANCE MEETING

FRIDAY, FEBRUARY 13, 2015

2:10 PM

**HISCOCK & BARCLAY
243 LAKE STREET, ELMIRA**

CHEMUNG COUNTY INDUSTRIAL DEVELOPMENT AGENCY

GOVERNANCE COMMITTEE

FEBRUARY 13, 2015

AGENDA

1. Authorities Budget Office Recommendations
 - a. ST-340
 - b. Job Reporting Letter
 - c. PILOT Bill
 - d. Cancelled checks – Proof of payment
 - e. 2012 PARIS Report
 - f. CCIDA/STE Agreement for Administrative Services
 - g. Uniform Tax Exemption Policy
 - h. Administrative Fee Policy
 - i. NYSEDC IDA Recommended Practices
2. Other Business
3. Adjournment

**Chemung County Industrial Development Agency
Governance Committee Meeting
February 13, 2015
Minutes**

Attendance: Michael Hosey, George Miner, Thomas O'Mara, Thomas Santulli, Alan Winston

The meeting was called to order at 2:10 PM in the conference room of the law office of Hiscock and Barclay, 243 Lake Street, Elmira, NY.

The Committee reviewed and approved the minutes of the April 4, 2013 Governance Committee meeting.

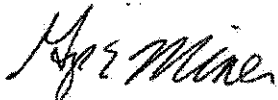
The committee reviewed and discussed the Draft ABO Report, in particular, the Appendix of ABO Recommendations. Staff presented various documents discussed in the Reports:

1. ST-340
2. Job Reporting Letter
3. PILOT Bill
4. Cancelled checks – Proof of Payment
5. 2012 PARIS Report
6. CCIDA/STEG Agreement for Administrative Services
7. Uniform Tax Exemption Policy
8. Administrative Fee Policy
9. New York State Economic Development Council – IDA Recommended Practices

Staff was directed to make draft modifications to Chemung County IDA policy statements, applications, forms, and/or agreements to implement the various recommendations of the ABO.

There being no further business, the meeting was adjourned at 3:45 PM.

Respectfully submitted,



George E. Miner
Executive Director