

Procurement Guidelines

1. Does the Authority have procurement guidelines?

Yes No

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2. Are the procurement guidelines reviewed annually, amended if needed, and approved by the Board?

Yes No

3. Does the Authority allow for exceptions to the procurement guidelines?

Yes No

* 4. Does the Authority assign credit cards to employees for travel and/or business purchases?

Yes No

* 5. Does the Authority require prospective bidders to sign a non-collusion agreement?

Yes No

* 6. Does the Authority incorporate a summary of its procurement policies and prohibitions in its solicitation of proposals, bid documents, or specifications for procurement contracts?

Yes No

* 7. Did the Authority designate a person or persons to serve as the authorized contact on a specific procurement, in accordance with Section 139-j(2)(a) of the State Finance Law, "The Procurement Lobbying Act"?

Yes No

Impermissible Contacts

* 8. Did the Authority determine that a vendor had impermissible contact during a procurement or attempted to influence the procurement during the reporting period, in accordance with Section 139-j(10) of the State Finance Law?

Yes No

If Yes, was a record made of this impermissible contact?

Yes No

* 9. Does the Authority have a process to review and investigate allegations of impermissible contact during a procurement, and to impose sanctions in instances where violations have occurred, in accordance with Section 139-j(9) of the State Finance Law?

Yes No

PROCUREMENT TRANSACTIONS

Vendor Name: Aqua Resources, Inc.

Procurement Description: Supply metered potable and metered fire wa

Type of Procurement: Other

Award Process: Authority Contract - Non-Competitive Bid

Award Date: 01/01/2016

End Date (choose one): 01/01/2021
 No End Date

Fair Market Value: 6,132.00

Amount: \$ 6,132.00

Explain why the fair market value is less than the amount:

Amount Expended for Fiscal Year: \$ 6,132.00

Vendor Address

Address Line 1: 262 West Lancaster Avenue

Address Line 2:

City: BRYN MAWR

State: PA

Postal Code: 19010

Plus 4:

Province/Region:

Country: USA Other

Vendor Name:

Procurement Description:

Type of Procurement:

Award Process:

Award Date:

End Date (choose one): No End Date

Fair Market Value:

Amount: \$

Explain why the fair market value is less than the amount:

Amount Expended for Fiscal Year: \$

Vendor Address

Address Line 1:

Address Line 2:

City:

State:

Postal Code:

Plus 4:

Province/Region:

Country: USA Other

Vendor Name: Johnson-Schmidt Architect PC

Procurement Description: Architect

Type of Procurement: Design and Construction/ Maintenance

Award Process: Authority Contract - Non-Competitive Bid

Award Date: 07/29/2016

End Date (choose one): 02/28/2017
 No End Date

Fair Market Value: 71,750.00

Amount: \$ 71,750.00

Explain why the fair market value is less than the amount:

Amount Expended for Fiscal Year: \$ 48,155.43

Vendor Address

Address Line 1: 15 East Market St. #202

Address Line 2:

City: CORNING

State: NY

Postal Code: 14830

Plus 4:

Province/Region:

Country: USA Other

Vendor Name: Martin Ottenschott

Procurement Description: Maintenance

Type of Procurement: Other Professional Services

Award Process: Authority Contract - Non-Competitive Bid

Award Date: 04/18/2016

End Date (choose one): 11/30/2016 No End Date

Fair Market Value: 5,000.00

Amount: \$ 5,000.00

Explain why the fair market value is less than the amount:

Amount Expended for Fiscal Year: \$ 5,000.00

Vendor Address

Address Line 1: P.O. Box 1149

Address Line 2:

City: ELMIRA

State: NY

Postal Code: 14902

Plus 4:

Province/Region:

Country: USA Other

Vendor Name:

Procurement Description:

Type of Procurement:

Award Process:

Award Date:

End Date (choose one):
 No End Date

Fair Market Value:

Amount: \$

Explain why the fair market value is less than the amount:

Amount Expended for Fiscal Year: \$

Vendor Address

Address Line 1:

Address Line 2:

City:

State:

Postal Code:

Plus 4:

Province/Region:

Country: USA Other

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Pyramid Brokerage Company

Vendor Name:

Procurement Description:

Real Estate Broker Commission

Type of Procurement:

Other Professional Services

Award Process:

Non Contract Procurement/ Purchase Order

Award Date:

End Date (choose one):

No End Date

Fair Market Value:

Amount:

\$

Explain why the fair market value is less than the amount:

Amount Expended for Fiscal Year:

\$ 75,000.00

Vendor Address

Address Line 1: 8 Dinison Parkway East

Address Line 2:

City: CORNING

State: NY

Postal Code: 14830

Plus 4:

Province/Region:

Country: USA Other

Vendor Name: Southern Tier Economic Growth

Procurement Description: Services

Type of Procurement: Staffing Services

Award Process: Authority Contract - Non-Competitive Bid

Award Date: 05/04/2015

End Date (choose one): 12/31/2016

No End Date

Fair Market Value: 100,000.00

Amount: \$ 100,000.00

Explain why the fair market value is less than the amount:

Amount Expended for Fiscal Year: \$ 100,000.00

Vendor Address

Address Line 1: 400 East Church St.

Address Line 2:

City: ELMIRA

State: NY

Postal Code: 14901

Plus 4:

Province/Region:

Country: USA Other

Vendor Name: Johnson-Schmidt Architect, P.C.

Procurement Description: Architecture

Type of Procurement: Design and Construction/Maintenance

Award Process: Authority Contract - Non-Competitive Bid

Award Date: 10/31/2016

End Date (choose one): No End Date

Fair Market Value: 17,000.00

Amount: \$ 17,000.00

Explain why the fair market value is less than the amount:

Amount Expended for Fiscal Year: \$ 0.00

Vendor Address

Address Line 1: 15 East Market Street #202

Address Line 2:

City: CORNING

State: NY

Postal Code: 14830

Plus 4:

Province/Region:

Country: USA Other

Authority's Procurement Officer Effective March 31, 2017: Tara Cofone