

**CHEMUNG COUNTY CAPITAL RESOURCE
CORPORATION
400 EAST CHURCH STREET
ELMIRA, NEW YORK 14901
607-733-6513**

NOTICE OF MEETING

TUESDAY, OCTOBER 31, 2017

9:30 AM

**HAZLETT BUILDING
203 LAKE STREET, 5TH FLOOR**

Chemung County Capital Resource Corporation
400 East Church Street
Elmira, NY 14901

AGENDA

October 31, 2017

I. Call Meeting to Order

II. Minutes

Approval of minutes from the September 27, 2017 Board of Directors meeting.

III. Financial Report

IV. Audit Committee Report

V. Finance Committee Report

VI. New Business

2018 Budget

Approving the FY 2018 budget for the Chemung County Capital Resource Corporation.

Attachments:

1. Profit & Loss Sheet
2. Balance Sheet
3. 2018 Budget & Financial Plan

CCCRC Policies

Readopting the Chemung County Capital Resource Corporation's policies for 2018. Staff is recommending separating the "Whistle Blower and Code of Ethics Policy" into two separate policies and readopting an updated "Whistle Blower Policy" and an updated "Code of Ethics Policy"; updating the "Compensation Policy" to "Compensation, Attendance and Reimbursement Policy"; and adopting an "Indemnification Policy".

Attachments:

1. Acquisition of Property Policy
2. Administrative Fee Policy
3. Compensation, Attendance and Reimbursement Policy
4. Investment Policy
5. Procurement Policy
6. Property Disposition Policy
7. Travel Policy
8. Whistle Blower Policy (updated)

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9. Code of Ethics Policy (updated)
10. Indemnification Policy (new)

VII. Old Business

VIII. Other Business

IX. Adjournment